



Australian Government
Australian Skills Quality Authority

REPORT

Audit report: National Institute of Excellence Pty Ltd

Date/s of audit: 16/05/2018

Date report created: 17/05/2018



Organisation details

Organisation's legal name:	National Institute of Excellence Pty Ltd
Trading name/s:	National Institute of Excellence Pty Ltd
RTO number:	41463
CRICOS number:	N/A

Audit team

Lead auditor:	Daniel Taylor
Assistant/s:	N/A

Audit details

Application number/s:	N/A	
Audit number:	AUDREC0008187	
Audit reason	Post initial	
Address of site/s visited:	22 Springbook Court, Cashmere QLD 4500	
Date/s of audit:	16/05/2018	
Organisation's contact for audit:	Rosina Aston rosina@niex.edu.au	Chief Executive Officer (07) 3882 5871

Original finding at time of audit

Audit finding: Compliant

Report completed by: Daniel Taylor

Practice	Standards for RTOs 2015	Finding
Marketing/Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13, 1.14, 1.16	Compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

Background

Summary of organisation and management structure:

- Rosina Aston – CEO
- Robyn Knox - Administration Manager

Scope of registration:

- BSB41415 Certificate IV in Work Health and Safety
- BSB41515 Certificate IV in Project Management Practice
- BSB42015 Certificate IV in Leadership and Management
- BSB50215 Diploma of Business Deliver and assess
- BSB50615 Diploma of Human Resources Management
- BSB51315 Diploma of Work Health and Safety Deliver and assess

- BSB51415 Diploma of Project Management Deliver and assess
- BSB51915 Diploma of Leadership and Management

Suburb and state of all delivery locations:

- Different locations across Australia

Third party usage:

- No third party arrangements

Core clients/target groups:

- Clients from varying backgrounds.

Training Revenue (Funded or fee for service):

- Fee for service

Total number of current enrolments as at audit date:

- 75

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by National Institute of Excellence Pty Ltd to ASQA
- Existing information and records held by ASQA concerning National Institute of Excellence Pty Ltd
- Information provided to ASQA's auditors and documentation reviewed during the site audit of National Institute of Excellence Pty Ltd conducted on 16/05/2018.
- Other publically available information - including but not limited to, information published on the organisation's and third party websites.

Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
BSB41515	Certificate IV in Project Management Practice	Blended Delivery of Face to face - Classroom and Electronic delivery	21
BSB51315	Diploma of Work Health and Safety	Blended Delivery of Face to face - Classroom and Electronic delivery	4

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Rosina Aston	Chief Executive Officer	BSB41515 Certificate IV in Project Management Practice BSB51315 Diploma of Work Health and Safety
Robyn Knox	Administration Manager	N/A